

Audit Guide – Clause 1.4	
1.4 The RTO meets all requirements specified in the relevant training package or VET accredited course.	
<p><b>What is this clause about:</b> This clause essentially requires that the training and assessment strategies and practices applied by the RTO meet the requirements of each training product sampled in the audit. It is a direct overlap with the requirements specified within clauses 1.1, 1.3 and 1.8. It requires that the training and assessment being delivered meets the requirements of the training package which of course includes the training products (i.e. Qualifications, Skill Sets and Units of Competency). Although this clause is generally always in the audit scope, it is not particularly audited separately and is informed by the compliance of outcomes after the auditor has completed their audit of clauses 1.1, 1.3 and 1.8.</p>	
<p><b>Evidence to prepare:</b></p> <p>Refer to clause 1.1, 1.3 and 1.8</p>	<p><b>You must be able to demonstrate that:</b></p> <ul style="list-style-type: none"> <li>– Your arrangements for the delivery of training and assessment which meets training package requirements.</li> </ul> <p><b>Note.</b> This clause is what is commonly referred to as a default standard. So, if any of clauses 1.1, 1.3 or 1.8 for example are non-compliant then this clause is also non-compliant. It is actually rare for the auditor to audit this clause specifically. They tend to audit most of standard 1 which then informs the compliance outcome of this clause. We identify the following things that are typically considered to be “training package requirements”:</p> <ul style="list-style-type: none"> <li>– qualification packaging rules</li> <li>– qualification entry requirements</li> <li>– unit of competency prerequisite requirements</li> <li>– specified licensing / regulatory requirements</li> <li>– assessment requirements (ref clause 1.8)</li> <li>– correct codes and titles</li> <li>– consistent with scope of registration</li> </ul> <p><b>You should prepare for these types of questions:</b></p> <p>Refer to clauses 1.1, 1.3 and 1.8 for questions in support of this clause.</p>

## **Newbery's Audit Guide - Standards for Registered Training Organisations (RTOs) 2015**

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